

ASCENSION PROVIDENCE HOSPITAL MAMMOGRAPHY TRAINING

rev. 3.23

GENERAL INFORMATION

Ascension Providence Hospital- Southfield and Novi Campuses, are part of the Ascension Michigan Health System, located in Southeastern Michigan. At Ascension Providence Hospital, Southfield and Novi campuses, we are dedicated to making a positive difference in the lives and health status of individuals and communities, especially the poor.

The Breast Imaging Department of Ascension Providence Hospital is a modern multiple modality imaging facility. This includes Digital Mammography/ Digital Breast Tomography (DBT), Bone Densitometry, and Ultrasonography. Breast Biopsies are also done at each facility in the form of Stereotactic Core Biopsy, Ultrasound- guided biopsy and/or MR-guided biopsy (accomplished in our MR department).

There is proximity to Diagnostic Imaging, Nuclear Medicine, Computerized Tomography, Magnetic Resonance Imaging, and Radiation Therapy on both campuses.

MISSION STATEMENT

Our mission is to provide each student with an educational opportunity that will allow them to acquire the didactic and clinical requirements necessary to challenge the American Registry of Radiologic Technologists (ARRT) certification exam for mammography. Through clinical goal-setting and didactic achievement, the students will challenge themselves toward excellence in patient care in the radiological field of mammography.

Our vision is to have you experience a maximum number of exams; and to create an opportunity for you to experience a wide range of physical variation of patient anatomy with enough repetition of exams to be truly proficient as a mammographer.

PROGRAM GOALS

To produce didactically and clinically competent Mammography technologists.
Graduates who are considered employable in the field of Mammography.

EQUAL OPPORTUNITY STATEMENT

Qualified applicants are considered for admission to the Ascension Providence Hospital School of Breast Imaging without regard to race, color, religion, sex, heights, weight, national origin, age, sexual preference, arrest record, marital or veteran status, or the presence of non-job related medical condition or disability. It is the applicant's responsibility to notify us of any reasonable accommodation necessary to perform the essential duties of the position for which the applicant has applied.

CAREER DESCRIPTION

Mammographers apply their knowledge of breast anatomy, physiology, breast positioning, and physics while performing their duties. They must be able to communicate effectively with patients, other health care professionals and the public. Additional duties include screening patients for a proper and thorough history prior to exams and educating the public regarding specific imaging procedures and breast care. The technologist displays personal attributes of compassion, competence and concern in meeting the special needs of the patient. Mammographers are employed by hospitals, specialized imaging centers, private physician's offices, industry, and as educators.

COURSE OF STUDY

The ARRT has specific didactic and clinical requirements that must be met to sit for the certification exam. This program was designed with those requirements in mind and more.

The didactic portion will be accomplished two ways. Primarily, education will be accomplished utilizing an online education website (access is supplied by the program). The student will be given a full-day (Wednesdays) to work towards completion of the required modules.

Other portions of the didactic material will also be presented by registered Mammography technologists, radiologists, nurses, and other qualified health care professionals. The trainee will be required to attend a weekly mammography course at Ascension Providence- **Southfield location**. The didactic curriculum includes, but is not limited to: Patient Care, Breast Anatomy, Breast Positioning and Procedures, Digital Equipment and Image Production, and Quality Assurance/QC with regulations. The trainee will also spend time with a Radiologist to discuss pathology of the breast, participate in four tumor boards, and shadow the Breast Coordinator (a person who coordinates treatment for patients undergoing breast cancer treatment).

Trainees will visit four locations during their time in the program. Clinical training will begin at our site in Livonia; located at 7 Mile and Newburgh and/or our Farmington Hills location at Northwestern Hwy. and Inkster. After that, the trainee will then shift to our Novi location to continue to complete the remainder of the exams required to apply to take the ARRT certification exam for mammography.

Procedures that you will see (not all inclusive):

Screening Mammography
Diagnostic Mammography
Breast Ultrasound
Breast MRI

Stereotactic Core biopsies
Needle localization

The **post-graduate** (must be a registered radiologic technologist to apply) Mammography program is a three- month program, full-time; Monday through Thursday, 7 am -5 pm. At the end of your second month of training, there is the possibility that you will need to participate in at least one-two weeks of evening rotation, M-F, 11:30 pm- 730 pm. This rotation will give the trainee the opportunity to collect QA/QC procedures and fulfill their ARRT educational requirements.

You will be required to participate/observe in a wide variety of clinical situations: Needle localization, Breast Implant Imaging, Stereotactic procedure, Breast ultrasound, Breast MRI, Ductography/Galactography, and Tissue marker placement. Trainees will not demonstrate proficiency at these exams, but rather participate/observe with registered mammographers as much as experience allows.

There is the possibility of a fourth month of training that could be offered to those who inquire or indicate an interest in gaining proficiency in performing biopsy procedures.

The program is completed at the end of the three months; not at the completion of the minimum numbers of exams. Anyone who quits prior to the three months of completion will not receive a certificate or be able to use the clinical exams provided to apply for the ARRT certification exam.

Deadline to apply is June 1st for each given year, but accept applications all year long. One/two trainees are selected three times a year, one/two people starting in January; April; and July. Tuition is \$2,500 (non-refundable).

CANDIDATE QUALIFICATIONS

Individuals who have graduated from an accredited radiologic technology program, and who are in good standing with the ARRT with proper RT(R) certification may apply for possible entry in the program. An interview is required, during which candidates are evaluated on:

Personal impression
Work Experience
Interpersonal Skills

WHAT ASCENSION PROVIDENCE EXPECTS OF YOU

Regular attendance and completion of all didactic and clinical assignments.
Agreement to abide by the policies and procedures of the School of Radiologic Technology/
Breast Imaging.

WHAT YOU CAN EXPECT FROM ASCENSION PROVIDENCE

Upon successful completion of all course requirements, you will receive a certificate of graduation for the Providence Hospital School of Breast Imaging. That includes completion of three months of training, all computer and coursework assignments, as well as clinical requirements. You will be able to apply to challenge the national certification examination given by the ARRT.

WHAT YOUR FUTURE HOLDS

Certification as a Registered Mammography technologist after successful completion of the ARRT certification exam, you will be authorized to use the credentials RT(R)(M) after your name.

PROSPECTIVE APPLICANT PROCEDURE:

Submit the completed application, which must include:

1. An application (online or paper)
2. Technical Standards Survey
3. MRI safety form completed
4. Copy of ARRT card
5. Two professional letters of recommendation, **one must be from a Mammography technologist.**
6. \$40 application fee (non-refundable)
7. Have your Radiologic Technology program submit official transcripts to demonstrate graduation from an accredited program.

Address all communications to:

Ascension Providence Hospital, Southfield Campus
Mary A. Kleven, MAOM, B.S., R.T. (R)(M)
Program Director
School of Radiologic Technology- Breast Imaging Training
16001 W. Nine Mile Road
Southfield, MI 48037
Phone 248-849-3293 Fax 248-849-5395
E-mail: Mary.Kleven@ascension.org

Ascension Providence Hospital

Student MRI screening form

Rev. 3/23

The MR system has a very strong magnetic field that may be hazardous to individuals entering the MR environment or MR system room if they have certain metallic, electronic, magnetic, or mechanical implants, devices, or objects. All individuals are required to fill out this form BEFORE entering the MR environment or MR system room. Be advised, the MR system magnet is

ALWAYS on.

- | | | |
|--|-----|----|
| 1) Do you have a cardiac pacemaker? | Yes | No |
| 2) Do you have any aneurysm clips? (year, make & model) | Yes | No |
| 3) Do you have any intravascular stents, filters, or coils? | Yes | No |
| 4) Do you have any orthopedic implants or hardware? | Yes | No |
| 5) Do you have any hearing aids or cochlear implants? | Yes | No |
| 6) Do you have any metal in/on your body other than dental work? (body piercing, etc.) | Yes | No |
| 7) Have you had any shrapnel/ BB or gunshot wound? | Yes | No |
| 8) Have you had any metallic slivers in your eye? | Yes | No |
| 9) Are you pregnant? | Yes | No |
| 10) Have you had any surgery?
If yes, what kind & when? | Yes | No |
| 11) Do you have any permanent makeup or tattoos? | Yes | No |

WARNING: Certain implants, devices, or objects may be hazardous to you in the MR environment or MR system room. Do not enter the MR environment or MR system room if you have any question or concern regarding an implant, device, or object.

I declare that my answers to the above are all true to the best of my knowledge.

Signature

Date

**Ascension Providence Hospital
Southfield Campus**

16001 West Nine Mile Road • Southfield, Michigan 48075
Phone: (248) 424-3000

SCHOOL of RADIOLOGIC TECHNOLOGY

APPLICATION FOR ADMISSION

“Qualified applicants are considered for admission to the Ascension Providence Hospital School of Radiologic Technology without regard to race, color, religion, sex, height, weight, national origin, age, sexual orientation, arrest record, marital or veteran status, or the presence of a non-job related medical condition or disability. It is the applicant’s responsibility to notify us of any reasonable accommodation necessary to perform the essential duties of the position for which the applicant has applied.”

IMPORTANT - PLEASE TYPE OR PRINT CLEARLY IN INK

PERSONAL DATA

Date		Social Security Number	
Last Name		First	Middle
Address		City	State Zip Code
Telephone Number (Home)	Telephone Number (Alternate)	Email Address	
Person to Notify in Case of Emergency Name		Telephone Number	
Address		City	State Zip Code
Are you age 18 or older: Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you a U.S. citizen or otherwise authorized to work in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Have you ever been convicted of a crime other than a minor traffic violation?
If yes, explain:

Yes No

	School Name and Location	Major	Graduated Yes <input type="checkbox"/> No <input type="checkbox"/>	Degree / Diploma
High School			Yrs. Completed _____	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Undergraduate College/ University			Yrs. Completed _____	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	
Technical / Vocational			Yrs. Completed _____	
			Yes <input type="checkbox"/> No <input type="checkbox"/>	

EMPLOYMENT HISTORY

Beginning with your CURRENT or most RECENT employer, list last four positions held including Military Service in date order

Name of Employer	Position Held	From	To
Address	Name and Title of Supervisor	Hours Per Week	
City State Zip	Reason For Leaving	Base Hourly Rate/Salary	
Telephone Number	Type of Business or Institution		

Duties

Name of Employer	Position Held	From	To
Address	Name and Title of Supervisor	Hours Per Week	
City State Zip	Reason For Leaving	Base Hourly Rate/Salary	
Telephone Number	Type of Business or Institution		

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Duties

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Telephone Number	Type of Business or Institution		

Duties

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN WHERE INDICATED BELOW:

I hereby certify that the information given by me in this application is true and correct in all respects, and I understand that any misrepresentation, omission or falsification of information is grounds for immediate dismissal.

I understand the information on this application is subject to check and verification by Ascension Providence Hospital School of Radiologic Technology and that my previous employers may be asked for information regarding my employment with them. I hereby authorize all schools that I have attended, my former employers, my military service branch and any others having information concerning me or my past employment to release in confidence all information regarding me. I hereby release from liability each and all of those who provide such information. I understand that my acceptance into the School of Radiological Technology is dependent upon my successful completion of a physical examination to be conducted at the hospital.

I understand that this hospital operates on a twenty-four hour per day, seven days per week basis. Because of this, I understand that it may be necessary for any student to rotate shifts, and I agree to do so.

Signature of Applicant: _____ Date _____

Ascension Providence Hospital
Southfield Campus

School of Radiologic Technology

16001 West Nine Mile Road
P.O. BOX 2043
Southfield, Michigan 48075
(248) 424-3000

INFORMATION RELEASE

DATE: _____

To Whom It may Concern:

I have applied to Ascension Providence Hospital's School of Radiologic Technology. In order that the School may properly evaluate my qualifications, it is my desire that it be fully advised of my employment relationship with you:

I herewith request and authorize you without qualification or limitation to release and furnish to Providence any and all information in your records, files or in your possession, concerning or relating to my present and/or past employment by you.

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

Named One of America's Top 100 Hospitals
Member of Daughters of Charity National Health System, Inc.

