SURGICAL TECHNOLOGY PROGRAM
ADMISSION APPLICATION
2024 Enrollment

Applicant Name: _____

Last   First   Middle Initial

Non-Discrimination Statement

Ascension St. Vincent College of Health Professions provides equal opportunity to all applicants. The Program is selective in its admissions practices and evaluates applicants based on merit without discrimination on the basis of age, race, religion, creed, color, national origin, marital status, gender, disability, veteran status, sexual orientation, or any other legally protected status.

* Applications will only be accepted between August 1st and October 31st *

PERSONAL HISTORY

Name: _____

  Last   *First*   *Middle Initial*

Other name under which transcripts may be listed: _____

Mailing Address: _____

  Box # & Street   *Apt. #*

_____

  City   *State*   *Zip*

Telephone: _____

E-mail address: _____ @ _____

Resident Status

1. Are you eligible to work in the United States as required by the U.S. Citizenship and Immigration Services? (https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents)

AGE ATTESTATION

2. Will you be 18 years or older by January 1 of the year you seek enrollment?

Prior Application

3. Have you applied to this program in the past 2 years?

Criminal History

*4. Have you ever been convicted of or plead guilty to any felony or misdemeanor other than minor traffic violations? ***

Professional Licensure

*5. Have you ever had a professional license or certification suspended or revoked for any reason? ***

*** If you answered "YES" to questions 4 or 5, you must attach a detailed description and explanation of your conviction history and/or professional license/certification history. Include the relevant dates and the governing bodies associated with your conviction and/or suspension/revocation of your professional license/certification.**

Failure to fully disclose an adverse criminal history or professional license record disqualify you from admission consideration or withdrawal of conditional acceptance

ACADEMIC DEGREE HISTORY
Official transcripts must be sent from each institution attended;
List the most recent colleges first (use additional sheets if needed)

Do you currently have **any** academic degree (associate, bachelors, masters, etc.)?
in **any** discipline?

    If yes…

        Degree _____
        Institution: _____
        Date earned: _____

If not, will you have earned **any** academic degree (associate, bachelors, masters,
etc.) in **any** discipline by **January 1** of 2024?

    If yes…

        Degree _____
        Institution: _____
        Date to be earned: _____

COLLEGES ATTENDED
* If you are currently enrolled in classes, please include a current class schedule *

College / School: _____

City & State _____

Dates of Attendance: _____ *Major* _____

College / School: _____

City & State _____

Dates of Attendance: _____ *Major* _____

College / School: _____

City & State _____

Dates of Attendance: _____ *Major* _____

College / School: _____

City & State _____

Dates of Attendance: _____ *Major* _____

Nonacademic Requirements for the Program.

To be accepted in the program, the applicant must meet the following requirements:

1. Be 18 years of age by January 1 of the year applying for enrollment.

2. Be eligible to work in the United States as required by the U.S. Citizenship and Immigration Services (https://www.uscis.gov/i-9-central/form-i-9-acceptable-documents)

Academic Requirements for the Program.

To be accepted in the program, the applicant must meet **one** of the following requirements:

1. Minimum 2.50 College GPA (4.00 Scale) on all academic work from all institutions and a minimum of 9 credit hours completed.
2. Minimum 2.50 High School GPA (4.00 Scale).
3. Obtain a score of 165 or higher in all four sections of the General Educational Development Test (GED Test)
4. Obtain an 18 or higher on the American College Testing (ACT)
5. Obtain a 970 Composite Score or higher on the Scholastic Aptitude Test (SAT)

General Education Requirements

The following general education courses are *preferred* to be completed before the start of the program. If the general education courses are not completed before the start of the program, the applicant must complete courses in conjunction with Ascension St. Vincent College of Health Professions Surgical Technology Programs curriculum. All general education courses must be completed prior to graduation.

1. Mathematics (minimum <u>3</u> credits). Courses automatically accepted include:
   - Applied Mathematics
   - Algebra
   - Calculus
   - Geometry
   - Statistics
   - Trigonometry

2. Communication (minimum <u>3</u> credits). Courses must be English based. Automatically accepted include:
   - Communication
   - Debate
   - Rhetoric
   - Writing/Composition

3. Information Systems (minimum <u>3</u> credits). Courses automatically accepted include:
   - Computer Data Management
   - Computer Hardware
   - Computer Software/Applications
   - Computer Language/Programming
   - Computer Networking

4. Humanities/ Sociology/ Psychology (minimum <u>3</u> credits). Courses automatically accepted include:
   - Anthropology
   - Civics
   - Criminology
   - Developmental studies
   - Economics
   - Education
   - Gender studies
   - International relations
   - Psychology
   - Public Administration/Public Policy
   - Social Work
   - Sociology
   - Political Science

5. Natural / Physical Sciences (minimum <u>3</u> credits). Courses automatically accepted include:
   - Astronomy
   - Biology
   - Chemistry
   - Earth Sciences
   - General Science
   - Geology
   - Human Anatomy and/or Physiology
   - Physics

6. The above coursework must be from regionally accredited institutions.

7. The above coursework must be 100-level or higher courses.

8. All of the above courses must be completed with a letter grade of "C" or better.

9. All the above courses must be completed with a letter grade of "C" or higher. In cases where a letter grade is not assigned, the program will only accept any course graded as "P", "S", or other such institutional designation as evidence the course was successfully completed as passing.

EMPLOYMENT HISTORY
** Please list the most recent first **

Name of Company _____

Address (City, State & Zip) _____

Starting Date: _____   *Termination Date:* _____

Type of Business _____   *Telephone* _____

Position Held _____   *Supervisor* _____

Briefly describe your job responsibilities _____

*Reason for Termination*_____

Name of Company _____

Address (City, State & Zip) _____

Starting Date: _____   *Termination Date:* _____

Type of Business _____   *Telephone* _____

Position Held _____   *Supervisor* _____

Briefly describe your job responsibilities _____

*Reason for Termination*_____

Name of Company _____

Address (City, State & Zip) _____

Starting Date: _____   *Termination Date:* _____

Type of Business _____   *Telephone* _____

Position Held _____   *Supervisor* _____

Briefly describe your job responsibilities _____

*Reason for Termination*_____

ATTESTATION OF HIGH SCHOOL GRADUATION/GED

By my signature below, I state that I am a high school graduate or have completed by General Education Development (GED) test or graduated from the equivalent of a high school from another country.

STATEMENT OF TRUTH

I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information is grounds for immediate removal from consideration of admission or dismissal from the program if already admitted. I authorize the employment references listed herein to release to you any and all pertinent information concerning my previous employment. I authorize the academic references listed herein to release to you any and all pertinent information concerning my previous enrollment in the institution. I further agree to release all parties from all liability from damage that may result from furnishing said information to you. I acknowledge I have reviewed information regarding the Essential Functions and Skills individuals need to possess to be successful in the Surgical Technology Program and as Surgical Technologist online at https://medicaleducation.ascension.org/indiana/surgical-technology-program.

Signed _____   *Date* _____

Remember you need to…

☐ Submit the completed and signed application by **October 31, 2023**

☐ Submit the non-refundable **$20** application fee by **October 31, 2023**
(Cash or credit cards are NOT accepted; checks are to be made payable to: **St. Vincent Surgical Technology Program**

☐ Submit **official** transcripts from **all** colleges, vocational, technical, or other academic institutions attended by **October 31, 2023**

☐ Submit any additional official transcripts to meet admission requirements. Which may include: high school transcripts, GED scores, ACT, SAT scores, college transcripts by **October 31, 2023**

☐ Attend one mandatory Pre- Admission Conference (For more information please visit: https://medicaleducation.ascension.org/indiana/surgical-technology-program/admissions-process/pre-admission-conference-or-video)

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* Send all application materials to: *

Carly Barkowski

Surgical Technology Program Director

St. Vincent Indianapolis Hospital

8402 Harcourt Rd.

Suite 210

Indianapolis, IN 46260

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* All application materials must be mailed or hand-delivered to the address above. Allow a minimum of ten days for materials to reach the clinical coordinator after putting it in the mail.
** Candidates are encouraged to submit their application materials as soon as possible.

Revised April, 2023